**Access, Retention & Completion Committee Meeting Agenda & Minutes**

**Date:** June 11, 2019 / 1:30 – 3:00 pm / Location: CC 126 / Chair: Jennifer Anderson / Recorder: Michell Gipson

**Members:** ASG Admin, Chris Sweet, Christina Bruck, Dustin Bare, Jaime Clarke, Jennifer Anderson, Jim Martineau, John Ginsburg, John Phelps, Josh Aman, Karen Ash, Lisa Reynolds, Lori Hall, Max Wedding, Ryan Stewart, Ariane Rakich, Joan Jagodnik, Michell Gipson, Shalee Hodgson, Adam Wickert­­, Lauren McMillin and Tami Harper

**Present:**

**Absent:**

**Guests**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Topic/Item** | **Presenter** | | **Discussion** | **Action/Decision** |
| **Committee Business – 5 minutes** | | | |  |
| **Review and approve previous meeting minutes** | Jennifer Anderson |  | |  |
| **Steering & Policy Subcommittee Updates – 25 Minutes** | | | |  |
| **Policy Updates** | Jennifer Anderson | | * Update on the Financial Aid Disbursement Policy – ARC 405 |  |
| **Mailing Course Schedule** | * Update from Lori Hall regarding Mailing Course schedules |  |
| **Other – 30 Minutes** | | | |  |
| **Live Chat** | Ariane/Josh | * Live Chat – Mini grant update | |  |
| **Movie Night – Summer** |  |  | |  |
| **Brainstorming possible Themes for upcoming year** |  |  | |  |
| **Access/Recruitment Subcommittee - 10 Minutes** | | | |  |
| **Committee Updates** | Ariane Rakich | | * Committee Updates will be sent out with Meeting minutes |  |
| **Retention & Completion Subcommittee - 10 Minutes** | | | |  |
| **Committee Updates** | Ryan Stewart | | * Committee Updates will be sent out with Meeting minutes |  |
| **Financial Resources and Supports Subcommittee - 10 Minutes** | | | |  |
| **Committee Updates** | Karen Ash & John Ginsburg | | * Committee Updates will be sent out with Meeting minutes |  |
| **Future Agenda Items** | | | |  |
| **Future Agenda Items** |  |  | |  |
| **Future Meeting Dates** | | | |  |
|  | | | | |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | ARC Subcommittee Meetings Dates/Times/Locations | | | | | | | | | | **Retention/Completion** | | | **Access/Recruitment** | | | **Policy Steering** | | | | **Lead: Ryan Stewart** | | | **Lead: Ariane Rakich** | | | **Lead: Jennifer Anderson** | | | | **Date** | **Time** | **Room** | **Date** | **Time** | **Room** | **Date** | **Time** | **Room** | | 10/15/2018 | 2:00-3:00 | CC126 | 10/15/2018 | 1:30 -3 | RR117 | 10/15/2018 | 2:00 -3:00 | CC105 | | 11/14/2018 | 11:00 -12:00 | CC126 | 11/14/2018 | 11:00 -12:30 | RR117 | 11/16/2018 | 3:00-4:00 | CC105 | | December | TBD | CC126 | 12/4/2018 | 11:00-12:30 | RR117 | Dec-18 | TBD |  | | 1/9/2019 | 11:00 -12:00 | CC126 | 1/9/2019 | 11:00 -12:30 | RR117 | 1/9/2018 | 3:00-4:00 | CC105 | | 2/6/2019 | 11:00 -12:00 | CC126 | 2/6/2019 | 8:30 - 10:00 | D126 | 2/13/2018 | 3:00-4:00 | CC105 | | 3/6/2019 | 11:00 -12:00 | CC126 | 3/6/2019 | 11:00 - 12:30 | RR117 | 3/13/2018 | 3:00-4:00 | CC105 | | 4/3/2019 | 11:00 -12:00 | CC126 | 4/3/2019 | 11:00 - 12:30 | RR117 | 4/10/2018 | 3:00-4:00 | CC105 | | 5/2/2019 | 11:00 -12:00 | CC126 | 5/2/2019 | 11:00 - 12:30 | RR117 | 5/8/2018 | 3:00-4:00 | CC105 | | 6/5/2019 | 8:30 - 9:30 | D126 | 6/5/2019 | 8:30 -10:00 | DJ206 | 5/12/2018 | 3:00-4:00 | CC105 | | | | | |